



# The Peele Community College

Accept Challenge Achieve Success

Headteacher: Miss Elizabeth Smith BA (Hons)

## The Peele Community College Admissions Policy for 2018-19

The admission number for the College is 144. Where the college has more applications than places, we apply the following criteria in the order listed.

In accordance with legislation the allocation of places for children with the following will take place first; Statement of Special Educational Needs (Education Act 1996) or Education, Health and Care Plan (Children and Families Act 2014) where the school is named. Remaining places will be allocated in accordance with this policy.

1. The child is in the public care of the local authority.
2. There is a sibling who will still be attending the College when the child is due to start.
3. Driving distance from home to College.

If there is still a tie-break needed for the last place the governors of The Peele Community College would hold a lottery, which would be conducted by an independent person not connected with the admission process.

### Explanations and definitions:

#### Child in public care

- Looked after children and all previously looked after children.
- A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.
- Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

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- This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).
- Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order.
- Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

**Sibling:**

- A full brother or sister, whether or not living in the same household.
- Another child normally living for the majority of term time in the same household, for whom an adult in the household has parental responsibility as defined in the Children Act 1989.
- In the case of twins (or two siblings in the same age cohort) and where there is only one place available in the College, both will be considered together as one application. The College will be authorised to exceed its admission number by one.

**Driving Distance from home to college**

Driving distance as calculated by Lincolnshire County Council school admissions team from the Post Office Address Point of the home to the Post Office Address Point of the school.

**Home address**

This is the address where the child lives for the majority of the school term time with a parent who has parental responsibility as defined in the Children Act 1989. This could include a person who is not a parent but who has responsibility for her or him.

It could include a child's guardians but will not usually include relatives such as grandparents, aunts, uncles etc unless they have the rights, duties, powers and responsibilities and authority, which by law a parent of a child has in relation to the child and their property.

Where a child lives normally during the school week with more than one parent at different addresses, the home address for the purposes of the college will be that of the parent who lives closest, as measured by driving distance, to the college.

Equally, where a family possesses more than one home, the College will take as the home address where the family and child normally live for the majority of the school term time.

As an admission authority we have the right to investigate any concerns we may have about your application and to withdraw the offer of a place if we consider there is evidence that you have made a fraudulent claim or provided misleading information, for example a false address was given which denied a place to a child with a stronger claim. We reserve the right to check any address and other information provided so we can apply the oversubscription criteria accurately and fairly.

## **Reserve Lists**

For admission into the intake year the governors will keep a waiting list which we call a reserve list. If we have to refuse a place at our school your child is automatically put on the reserve list, unless you have been offered a higher preference school.

This list is in the order of the oversubscription criteria, as required by the school admissions code. This means that names can move down the list if someone moves into the area and is higher placed under the oversubscription criteria. The governors must not take account of the time you have been on the list. For the intake year the list is kept by the Schools Admission Team until the end of August. After this the school admissions code requires that schools keep the reserve list until the end of the autumn term 31 December.

Admission authorities must clearly state whether they keep the reserve list for the intake year beyond the legal minimum and whether they keep reserve lists for other year groups.

## **Appeals**

You have a right to an independent appeal panel if your application is unsuccessful. Details of the procedure can be obtained from the College.

## **Process of application for the normal intake year**

Arrangements for applications for places in YR7 at The Peele Community College will be made in accordance with Lincolnshire County Council's co-ordinated admission arrangements; parents resident in Lincolnshire can apply online at [www.lincolnshire.gov.uk/schooladmissions](http://www.lincolnshire.gov.uk/schooladmissions), they can also apply by telephone, or ask for a hard copy application form, by telephoning 01522 782030. Parents resident in other areas must apply through their home local authority. The Peele Community College will use the Lincolnshire County Council's timetable published online for these applications and the relevant Local Authority will make the offers of places on their behalf as required by the School Admissions Code.

## **Midyear admissions**

Lincolnshire County Council also co-ordinate our mid-year admission arrangements. We normally admit up to our plan for each year group.

## **Admission of children outside their normal age group**

Parents wishing to make these requests must contact their home local authority for guidance on the procedure to follow. It is important for parents to note that they will have the opportunity and responsibility to provide whatever evidence they wish to support their request for a child place out of normal age group. The Peele Community College will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned.

## **Fair Access Protocols**

Local Authorities are required to have Fair Access Protocols in order to make sure that unplaced children who live in the home local authority, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admissions number to schools that are already full.

## **Children of UK service personnel (UK Armed Forces)**

For families of service personnel with a confirmed posting to the area, or crown servants returning to live in the area from overseas, the Governors will:

- Allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address to use when considering the application against the school's oversubscription criteria.
- Accept a Unit postal address or quartering area address for admissions purposes for a service child.

The Governors will not refuse a service child a place because the family does not currently live in the area.