



The Peele Community College

Accept Challenge Achieve Success

Acting Headteacher: Miss Elizabeth Smith BA (Hons)

18 December 2015

Our Ref: ES/AH/1815

Dear Parent/Carer

Procedure for Emergency College Closures

As we are now heading into winter, I would like to remind you of the system that the college has in place to let you know, as early in the day as possible, if the college is to be closed in an emergency. This would be, for example, in the case of severe snow.

Below are the procedures the College would undertake:

- Information will be posted on the college website, hopefully by 7.00am.
- The news will be broadcast by both Lincs FM and BBC Radio Lincolnshire.
- A text will automatically be sent to the parent or carer who is listed as the main contact for each student.

It is therefore absolutely vital that you keep us up to date with your most current mobile telephone number.

The College will always try to give you as much warning of closure as possible. Occasionally it is the decision of the bus companies to collect children early (when weather conditions deteriorate during the day) that necessitates early closure.

I will always endeavour to keep the college open and it is very rare for us to make the decision to close.

Yours faithfully

Miss E Smith
Acting Headteacher

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